

Borrower Agreement for Hotspots

This agreement details the terms and conditions of borrowing the Richmond Library's circulating hotspot devices (hereafter referred to as "devices"). The devices covered by the agreement are Jetpack 8800L. This policy is subject to change. The official copy is posted on the library's website.

Requirements for Use of Devices

- Borrower must be eighteen (18) years of age or older.
- Borrower must have a Richmond Library account in good standing.
- Borrower must sign this Borrower Agreement.
- Borrower recognizes that devices are remotely managed by the Richmond Library and service will be disabled if devices are not returned.

Borrower Responsibilities

- The Borrower is financially responsible for loss, theft, or damage to the devices, up to the full replacement cost of the devices.
- The Borrower is responsible for returning the devices and accessories in the same order and condition as received. This includes NOT changing settings or otherwise altering the devices. If a device is lost, stolen, or damaged while on loan, the Borrower is responsible for reimbursing the Richmond Library for repair or replacement costs up to the full cost of devices, as determined by the Library Director.
- The Borrower is responsible for keeping the devices secure at all times during the loan period.
- The Borrower is responsible for immediately informing a library staff member of any problems with the devices.
- The Borrower is responsible for any use by minors of the device while the device is in the Borrower's possession.
- The Borrower is responsible for adhering to the Library's Internet Use Policy, Wireless Network Terms of Use, and this technological device policy. All policies may be found on the library's website: <https://richmondlibrary.us/policies.html>

Borrowing Devices from the Library

- To borrow a hotspot device, give staff your card number (Patron ID) or last name so it can be checked out to you.
- Devices and their accessories are available for use in the order hold requests were received then by a first come, first served basis.
- Devices circulate for a period of two (2) weeks. One renewal is allowed as long as there are no holds on the device.
- A maximum of one device named in this policy may be checked out per family at any given time.

Returning Borrowed Devices

- Devices must not be left unattended at the circulation desk or in the book drop; they must be handed directly to a library staff member.
- Devices are considered lost if not returned within 72 hours of their due date; the Borrower will be billed for the repair or replacement if a device is returned damaged or with missing parts. Borrower understands charges for lost or damaged devices may be applied up to two weeks after the device is returned to the library.

- Devices will be inspected after check-in and removed from the Borrower's account. The Borrower agrees to pay the Richmond Library upon demand for the costs to repair or replace devices or their accessories. Substitutions are not authorized as a replacement for lost or damaged devices.

I agree to comply with all of the following conditions:

- I understand that this device can access wireless networks and the internet.
- I will comply with all state and federal laws and the Richmond Library Internet Acceptable Use Policy (available on request and online). I will not violate any state or federal statute including those regarding obscenity, pornography, and the delivery of any such material to minors. I will conduct myself in a legal and responsible manner.
- I understand and acknowledge that the Internet contains images and content that may be offensive or harmful to me or to others. I release Richmond Library from all liabilities associated with the viewing of, use of, or exposure to any information, picture, graphical representation, or illustration I or any user may encounter while using this device.
- I understand that all applications, experiences, and videos accessed via the device while the device is in my possession are my responsibility.
- I understand that some multiplayer experiences will allow me to see and be seen by people online from anywhere in the real world. I will be mindful of actions and language, respecting other children and adults who may be in the virtual world with me.
- I understand that I am responsible to ensure legal and responsible use of the device by any individual while the device is in my possession. I understand that I am responsible for any use of the device by a minor or minors while the device is in my possession. I acknowledge that the activity of any minor or minors using the device is my sole responsibility.
- I am cautioned against using online banking, auctions, email, social media, websites requiring login information, and any other type of personal Internet-based activity. I will not hold the Richmond Library responsible for data loss, breach of confidential information, or interception of any confidential information that may be the result of malicious activity by another internet user, website, or software.
- I will not create, store, or use any personal data on this device. I will not change any settings or otherwise alter the device.
- I understand that if I lose or damage the device, replacement costs will apply up to two weeks after the due date. I understand that the replacement costs are shown in the catalog entry for each device.
- I understand and accept that my failure to comply with this Richmond Library Borrower Agreement may result in suspension of my privileges at the Richmond Library and/or the North Cache Library Consortium or other appropriate legal action.

Printed Name

Date

Signature